

## Proforma for Construction Phase EM&A Programme

COMPLAINT LOG

Ref: \_\_\_\_\_

Log Ref.	Date / Location	Complainant/ Date of Contract	Details of Complaint	Investigation / Mitigation Action	File Closed

Filed by Environmental Team Leader \_\_\_\_\_

Date: \_\_\_\_\_



IMPLEMENTATION STATUS PROFORMA

Ref: \_\_\_\_\_

Ref**	Environmental Protection Measures*	Implementation Status

\* All recommendations and requirements resulted during the Course of EIA/EA Process, including ACE and / or accepted public comment to the proposed project

\*\* EIA Ref/ EM&A Log Ref/ Design Document Ref

Signed by Environmental Team Leader \_\_\_\_\_

Date: \_\_\_\_\_

Audited by Independent Environment Checker \_\_\_\_\_

Date: \_\_\_\_\_

## DATA RECOVERY SCHEDULE

Ref: \_\_\_\_\_

Date	Air Quality Monitoring									Noise Monitoring						
	Monitoring Station*									Monitoring Station*						
	A02	A06	A07	A21	A24	A34	A36	A40	A42	R2	R5	R7	R14	R16	R21	R24
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% of R																

\* Research type of parameters  
 % of R The percentage of Data Recovery is the natural monitoring over the scheduled monitoring

Signed by Environmental Team Leader \_\_\_\_\_

Date: \_\_\_\_\_

SITE INSPECTION PROFORMA

Ref: \_\_\_\_\_

Date	Location	Req $\neq$ Ref.*	Observation / Deficiency	Mitigation Action** (Responsible Agency)	Date*** of Confirmation

\* EIA Ref/ EM&A Log Ref/ Design Document Ref/ Environmental Protection Contract Clause  
 \*\* Specific Environmental Mitigation Measures should be stated, such as, equipment, processes, systems, practices or technologies  
 \*\*\* The required completion date to confirm the specified Environmental Protection Action

This Proforma is an:  
 Environmental Protection Instruction for

\_\_\_\_\_

Date:

\_\_\_\_\_

Signed by Environmental Team Leader

\_\_\_\_\_

Date:

\_\_\_\_\_

Copy to Independent Environmental Checker

PROACTIVE ENVIRONMENTAL PROTECTION PROFORMA

Ref: \_\_\_\_\_

Ref*	Proposed Construction Method*	Location/ Working Period	Anticipated Impacts	Recommended Mitigation Measures

\* EIA Ref / EM&A Log Ref / Design Ref

\*\* Details of equipment, vehicles, plants, processes, technologies for the option of construction method

Signed by Environmental Team Leader

\_\_\_\_\_

Date:

\_\_\_\_\_

Audited by Independent Environment Checker

\_\_\_\_\_

Date:

\_\_\_\_\_

REGULATORY COMPLIANCE PROFORMA

Ref: \_\_\_\_\_

Ref*	Environmental License / Permit*	Control Area / Facility / Location	Effective Date

\* Name of Applicant, Business Corporation, relevant regulation and remark of license / permit conditions

\*\* File reference of the licensee / permittee

Signed by Environmental Team Leader \_\_\_\_\_

Date: \_\_\_\_\_

Audited by Independent Environment Checker \_\_\_\_\_

Date: \_\_\_\_\_

## **Proforma for Construction Phase EM&A Programme**

### COMPLAINT LOG

Ref: \_\_\_\_\_

<b>Log Ref.</b>	<b>Date / Location</b>	<b>Complainant/ Date of Contract</b>	<b>Details of Complaint</b>	<b>Investigation / Mitigation Action</b>	<b>File Closed</b>

Filed by Environmental Team Leader \_\_\_\_\_

Date: \_\_\_\_\_





## DATA RECOVERY SCHEDULE

Ref: \_\_\_\_\_

Date	Air Quality Monitoring									Noise Monitoring						
	Monitoring Station*									Monitoring Station*						
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Date: \_\_\_\_\_

**SITE INSPECTION PROFORMA**

Ref: \_\_\_\_\_

Date	Location	Req=t Ref.*	Observation / Deficiency	Mitigation Action** (Responsible Agency)	Date*** of Confirmation

\* *EIA Ref/ EM&A Log Ref/ Design Document Ref/ Environmental Protection Contract Clause*  
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 \*\*\* *The required completion date to confirm the specified Environmental Protection Action*

This Proforma is an:  
 Environmental Protection Instruction for \_\_\_\_\_ Date: \_\_\_\_\_

Signed by Environmental Team Leader \_\_\_\_\_ Date: \_\_\_\_\_

Copy to Independent Environmental Checker

**PROACTIVE ENVIRONMENTAL PROTECTION PROFORMA**

Ref: \_\_\_\_\_

Ref*	Proposed Construction Method*	Location/ Working Period	Anticipated Impacts	Recommended Mitigation Measures

\* EIA Ref/ EM&A Log Ref/ Design Ref

\*\* Details of equipment, vehicles, plants, processes, technologies for the option of construction method

Signed by Environmental Team Leader \_\_\_\_\_

Date: \_\_\_\_\_

Audited by Independent Environment Checker \_\_\_\_\_

Date: \_\_\_\_\_

**REGULATORY COMPLIANCE PROFORMA**

Ref: \_\_\_\_\_

Ref*	Environmental License / Permit*	Control Area / Facility / Location	Effective Date

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\*\* File reference of the licensee / permittee

Signed by Environmental Team Leader \_\_\_\_\_

Date: \_\_\_\_\_

Audited by Independent Environment Checker \_\_\_\_\_

Date: \_\_\_\_\_

## **Proforma for Operational Phase EM&A Programme**



**REGULATORY COMPLIANCE PROFORMA**

**Ref:** \_\_\_\_\_

Ref*	Environmental License / Permit*	Control Area / Facility / Location	Effective Date

\* *Name of Applicant, Business Corporation, relevant regulation and remark of license / permit conditions*  
 \*\* *File reference of the licensee / permittee*

Signed by Environmental Team Leader \_\_\_\_\_

Date: \_\_\_\_\_

Audited by Independent Environment Checker \_\_\_\_\_

Date: \_\_\_\_\_

## IMPLEMENTATION STATUS PROFORMA

Ref: \_\_\_\_\_

Ref**	Environmental Protection Measures*	Implementation Status

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Signed by Environmental Team Leader

\_\_\_\_\_

Date:

\_\_\_\_\_

Audited by Independent Environment Checker

\_\_\_\_\_

Date:

\_\_\_\_\_

**Sample Template for Interim Notifications of Environmental Quality Limits Exceedances**

**Incident Report on Action Level or Limit Level Non-compliance**

Project	
Date	
Time	
Monitoring Location	
Parameter	
Action & Limit Levels	
Measured Level	
Possible reason for Action or Limit Level Non-compliance	
Actions taken / to be taken	
Remarks	

Prepared by: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_